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Part III—Section 1(a)

General Statutory Rules, Notifications, Orders, Regulations, etc., issued by Secretariat Departments.

NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

HOME DEPARTMENT

Amendment to the Tamil Nadu Motor Vehicles (Regulation and Control of School Buses) Special Rules, 2012.

[G.O. Ms. No. 41, Home (Transport-VII), 29th January 2021,

No.SRO A-3/2021.— In exercise of the powers conferred by clause (xxxiii) of sub-section (2) of Section 96, Section 111, and sub-section (2) of Section 138 of the Motor Vehicles Act, 1988 (Central Act 59 of 1988), the Governor of Tamil Nadu hereby makes the following amendment to the Tamil Nadu Motor Vehicles (Regulation and Control of School Buses) Special Rules, 2012, the draft of the same having been previously published as required by sub-section (1) of Section 212 of the said Act:-

AMENDMENT

In the said Rules, in rule 8, in sub-rule (2), in clause (iii), for the expression "three months", the expression "Six month" shall be substituted.

S.K. PRABAKAR, Additional Chief Secretary to Government.

LABOUR AND EMPLOYMENT DEPARTMENT

Draft Amendments to the Tamil Nadu Shops and Establishments Rules.

[G.O. Ms. No. 7, Labour and Employment (K2), 11th January 2021, மார்கழி 27, சார்வரி, திருவள்ளுவர் ஆண்டு-2051.]

No.SRO A-4/2021.— The following draft of amendments to the Tamil Nadu Shops and Establishments Rules, 1948 which are proposed to be made in exercise of the powers conferred by sub-section (1) of Section 49 of the Tamil Nadu Shops and Establishments Act, 1947 (Tarnil Nadu Act XXXVI of 1947), is hereby published for information of all persons likely to be affected thereby as required by sub-section (3) of Section 49 of the said Act.

(2) Notice is hereby given that the draft amendments will be taken into consideration on or after the expiry of two months from the date of the publication of this Notification in the *Tamil Nadu Government Gazette* and that any objection or suggestion, which may be received from any person with respect thereto, before the expiry of the aforesaid period, will be considered by the Government of Tamil Nadu. Objection or suggestion, if any, should be addressed in duplicate to the Additional Chief Secretary to Government, Labour and Employment Department, Fort St. George, Chennai-600 009 through the Commissioner of Labour, Chennai-600 006.

DRAFT AMENDMENTS.

In the said Rules,-

- (1) sub-rules (4) and (5) of rule 11 shall be omitted;
- (2) in rule 16, for sub-rule (1), the following sub-rule shall be substituted, namely:-
 - " (1) (a) Every employer shall maintain.-
 - (i) a Register of persons employed in Form -U
 - (ii) a Register of Employment in Form -V
 - (iii) a Register of Wages in Form-W; and
 - (iv) a Register of Leave and Social Security Benefits in Form -X.
 - (b) The registers referred to in clause (a) shall be maintained either electronically or manually.
- (c) Where the registers referred to in clause (a) are maintained in electronic form, the layout and presentation of the registers may be adjusted without changing the integrity, serial number and contents of the columns of the registers.
 - (3) Forms 'P',Q' and 'C' shall be omitted;
 - (4) After Form T, the following Forms shall be added, namely:-

FORM - U.

EMPLOYEE REGISTER.

[See sub-rule (1) of rule (16)]

Name and Address of the Establishment: Registration Certificate No:

	_	
	ž (2)	Name of the employee
	(3)	Employee Identification No.
	(4)	Gender
	(5)	Father / Spouse Name
	(6)	Date of Birth
,	(7)	Date of entry into service
(-)	(8)	Designation
(*)	(9)	Present Address
(12)	(10)	Permanent address
(**)	道 (11)	Employees Provident Fund No.
(1-)	近 (12)	Employees State Insurance Corporation No.
(12)	(13)	Aadhaar No.
(**)	(14)	Date on which completion of 480 days of service
(10)	(15)	Date on which made permanent
(13)	(16)	Period of Suspension if any
(11)	(17)	Bank A/c Number, Name of Bank, Branch (Indian Financial System Code)
(10)	<u>市</u> (18)	Photo
(10)	∑ (19)	Mobile Number
()	ф (20)	e-mail I.D
(- ')	(21)	Specimen Signature / Thump Impression
(/	(22)	Date of Exit
(= 0)	(23)	Reason for Exit
(= 1)	(24)	Remarks

FORM - V. REGISTER OF EMPLOYMENT. [See sub-rule (1) of rule (16)]

For the period from	to
---------------------	----

(3)

(4)

(5)

(2)

(1)

Name and Address of the Establishment: Festival Holidays Approval Proceedings No. and Date:

Name and Address of the Employer: Approved Festival Holidays:

Name of the Manager/Incharge:

Registration Certificate No:

																Dai	ly H	our	s of	wor	k ind	ludi	ng d	ver	time	e (if	any	y)*											1		;	ly (**)	y (**)	
Serial Number	Name of the Employee	Employee Identification No.	Time at which work commences	Rest Interval	Time at which work ends	7	2	ю	4	က	9	7	80	6	10	1	12	13	14	15	16	17	18	19	OC OC	00	21	22	23	24	25	26	27	28	29	30	31	Total Days Worked	Total Hours Worked	Number of days on Loss of Pay		Benefit availed for working on National Holiday	Benefit availed for working on Festival Holiday	Remarks
(1)	(2)	(3)	(4)	(5)	(6)																(7)																	(8)	(9)	(10) (11)	(12)	(13)

^{*} Abbreviations to be used: H-Weekly Holiday FH - Festival Holiday NH - National Holiday EL - Earned Leave ML - Medical Leave HW - Holidays with Wages MBL - Maternity Leave SH - Substituted Holidays SP - Suspension LOP - Loss of Pay

^{**} Abbreviations to be used:- H- for holidays allowed W/D – for work on double wages W/H – for work with substituted holiday 'N/E' if not eligible for wage

FORM – W.

REGISTER OF WAGES [See sub-rule(1) of rule (16)]

Name and Address of the Establishment:		iotai numi	er of persons employ	/ea:
Name and Address of the Employer:				
	Men	Women	Male young person	Female young person

Name of the Manager/Incharge:

Registration Certificate No:

Wage Period from to (Monthly / Fortnightly / Weekly / Daily / Piece Rated)

ial Number me of the Employee me of the Employee ployee Identification No. mber of days worked arness Allowance arness Allowance arness Allowance arness Allowance ner Allowances (nature may be specified) retime Wages recumulated leave) set ime Wages (wages for EL availed / double ages for National Festival Holidays / wages raccumulated leave) set wident Fund ployees State Insurance sour Welfare Fund vance Paid vance recovery pending at the beginning of the month vance Recovery duction imposed on Damages, Loss or Fines duction made on Damages, Loss or Fines duction made on Damages, Loss or Fines anding Recovery vother Deductions							ns	ductic	De																
lumber Tee Identification No. I of days worked Vage Ss Allowance Rent Allowance Rent Allowance No Wages The Wages	\perp			ne	s / Fi	amage	D		nces	Adva															
Nai Ser			ding R	Pending Recovery	on Damages, Loss or	pending at beginning of	Damages, Loss or	Pending Recovery	Advance Recovered	pending at the beginnin	Advance Paid	ш		Provident Fund	Gross Wages	for EL availed / tival Holidays / w	Overtime Wages	(nature may be	House Rent Allowance	Dearness Allowance	Basic Wage	days		the	Serial Number
(1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (23)	(23) (2	22) (23	(22)	(21)	(20)	(19)	(18)	(17)	(16)	(15)	(14)	(13)	(12)	(11)	(10)	(9)	(8)	(7)	(6)	(5)	(4)	(3)	(2)	(1)

FORM -X

REGISTER OF LEAVE AND SOCIAL SECURITY BENEFITS

[See sub-rule (1) of rule (16)]

Name and Address of the Establishment: Name and Address of the Employer: Name of the Manager/Incharge: Registration Certificate No:

For the month of	Year
------------------	------

				Earne	ed Leav	/e	Ме	dical L	.eave	0	ther Lea	ve		Mater	nity Bene	fits		Gra	tuity Bene	efits
Serial Number	Name of the employee	Employee Identification No.	Leave at the beginning of the Month	Leave earned during the Period	Leave availed during the Month	Leave balance at the end of the Month	Leave at beginning of the Month	Leave availed during the Month	Leave balance at end of the Month	Leave at beginning of the Month	Leave availed during the Month	Leave Balance at end of the Month	Date of giving notice of pregnancy / delivery	Amount of Maternity benefit paid in advance, of expected delivery and Date of Payment	Subsequent payment of maternity benefit and date of payment	Amount paid as Medical Bonus and Date of Payment	Leave with Wages as per section 9 or 10 under Maternity Benefit Act, 1961	Whether nomination received from the employee	Amount paid as Gratuity in case of exit of the employee	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)

Draft Amendments to the Tamil Nadu Beedi and Cigar Workers (Conditions of Employment Rules.

[G.O. Ms. No. 8, Labour and Employment (K2), 11th January 2021, மார்கழி 27, சார்வரி, திருவள்ளுவர் ஆண்டு-2051.]

No.SRO A-5/2021.—The following draft of amendments to the Tamil Nadu Beedi and Cigar Workers (Conditions of Employment) Rules, 1968 which are proposed to be made in exercise of the powers conferred by section 44 of the Beedi and Cigar Workers (Conditions of Employment) Act, 1966 (Central Act 32 of 1966) and in supersession of the Labour and Employment Department Notification No.SRO A-56/2017, published at pages 181-183 of Part III-Section 1(a) of the *Tamil Nadu Government Gazette*, dated the 13th December 2017, is hereby published for general information of all persons likely to be affected thereby, as required by sub-section (3) of Section 44 of the said Act.

2. Notice is hereby given that the draft amendments will be taken into consideration on or after the expiry of three months from the date of the publication of this Notification in the *Tamil Nadu Government Gazette* and that any objection or suggestion, which may be received from any person with respect thereto, before the expiry of the aforesaid period will be considered by the Government of Tamil Nadu. Objection and suggestion, if any, should be addressed to the Additional Chief Secretary to Government, Labour and Employment Department, Fort St. George, Chennai–600 009 through the Commissioner of Labour, Chennai – 600 006.

DRAFT AMENDMENTS

In the said rules.-

- (1) in rule 26, sub-rule (2) shall be omitted;
- (2) rule 28 shall be omitted;
- (3) in rule 36,-
 - (i) for sub-rule(1), the following sub-rule shall be substituted, namely:-
 - (1) (a) Every employer shall maintain
 - (i) an Employee Register in Form No. XIX;
 - (ii) a Register of Employment in Form No. XX;
 - (iii) a Register of Wages in Form No. XXI and
 - (iv) a Register of Leave and Social Security Benefits in Form No. XXII.
 - (b) The registers referred in clause (a) shall be maintained either electronically or manually.
 - (c) Where the registers referred in clause (a) are maintained in electronic form, the layout and presentation of the register may be adjusted without changing the integrity, serial number and contents of the columns of the register."
 - (ii). in sub-rule 2A,-
 - (a) clause (ii) shall be omitted;
 - (b) for clause (iii) the following clause shall be substituted, namely:-
 - " (iii) If an employee loses his Service Book the employer shall provide him with another copy thereof on payment of ten rupees, within three days from the date of receipt of an application to that effect and shall have entries made in it from the Employee Register in Form XIX. The cost of photograph of the employee to be affixed to the Service Book shall be met by the employer.";
 - (c) sub-rules (3) and (5) shall be omitted.
 - (4) Form Numbers "V", "VI", "VII", "XIII", "XIV-B", "XV" and "XVI" shall be omitted.
 - (5) After Form No.XVIII, the following Forms shall be added, namely:-

FORM No - XIX

Employee Register.

[See sub-rule (I) of rule 36]

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer: Name of the Manager / Incharge

License No:

(1)	Serial No.
(2)	Name of the employee
(3)	Employee Identity No.
(4)	Gender
(5)	Father / Spouse Name
(6)	Date of Birth
(7)	Date of entry into service
(8)	Category (Highly skilled / Skilled/ Semi-skilled / Unskilled)
(9)	Designation
(10)	Industrial worker / Home worker
(11)	Present Address
(12)	Permanent Address
(13)	Employees Provident Fund Number
(14)	ESI Corporation Number
(15)	Aadhaar Number
(16)	Date of issue to the employee
(17)	Date on which received for making entry and date on which returned
(18)	Date of receipt of application for duplicate copy and Date on which duplicate copy Issued
(19)	Date on which completion of 480 days of service
(20)	Date on which made permanent
(21)	Period of Suspension if any
(22)	Bank A/c Number, Name of Bank, Branch (IFSC)
(23)	Photo
(24)	Mobile Number
(25)	Specimen Signature / Thumb Impression
(26)	Date of Exit
(27)	Reason for Exit
(28)	Remarks

FORM No - XX REGISTER OF EMPLOYMENT.

[See sub-rule (1) of rule 36]

For the period from to

Name and Address of the Beedi and Cigar Establishment:	Festival Holiday	s Approval Proce	edings No. and	Date:	
Name and Address of the Employer:	Approved Festiv	al Holidays:			
Name of the Manager/Incharge:	1	2	3	4	5
License No:					

																			rk in r Mar							vorke	ers												ational	estival		
Serial No. in Employee Register	Name of the employee	Time at which work commences	Rest Interval	Time at which work ends	-	2	က	4	5	9	7	80	6	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total Days Worked	Total Hours of Overtime Worked	Number of days on Loss of Pay	Benefit availed for working on N. Holiday (**)	Benefit availed for working on F Holiday (**)	Remarks	
(1)	(2)	(3)	(4)	(5)																(6)																(7)	(8)	(9)	(10)	(11)	(12)	

^{*} Abbreviations to be used: H-Weekly Holiday FH - Festival Holiday NH - National Holiday EL - Earned Leave ML - Medical Leave HW - Holidays with Wages MBL - Maternity Leave SH - Substituted Holidays SP - Suspension LOP - Loss of Pay

^{**} Abbreviations to be used:- H- for holidays allowed W/D - for work on double wages W/H - for work with substituted holiday 'N/E' if not eligible for wages

FORM NO. - XXI

REGISTER OF WAGES.

[See sub-rule (1) of rule 36]

Industrial Premises Home Workers

No. of employees

Adult Young person

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer

Total number of persons employed:

Name of the Manager/Incharge:

Total number of men employed:

License No:

Total number of women employed:

Wage Period from to (Monthly / Fortnightly / Weekly / Daily / Piece Rated)

																De	ductions	5										
															Adva	nces			Damage	s / Fine								
Serial No. in Employee Register	Name of the employee	Number of days worked	Basic Wage	Deamess Allowance	House Rent Allowance	Other Allowances (nature may be specified)	Overtime Wages	Leave Wages	Gross Wages	Provident Fund	Employees State Insurance	Labour Welfare Fund	Loss of Pay	Advance Paid	Advance recovery pending at the beginning of the month	Advance Recovered	Pending Recovery	Deduction imposed on Damages, Loss or Fines	Deduction recovery pending at beginning of the month	Deduction made on Damages, Loss or Fines	Pending Recovery	Any other Deductions	Total Deductions	Net Wages	Date of payment	Unpaid accumulations	Rate at which subsistence allowance calculated and amount paid	Receipt by Employee / Bank Transaction I.D. and Date
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)	(29)

FORM No.- XXII

REGISTER OF LEAVE AND SOCIAL SECURITY BENEFITS.

[See sub-rule (1) of rule 36]

Name and Address of the Beedi and Cigar Establishment:

Name and Address of the Employer:

Name of the Manager/Incharge:

License No:

T OF THE HIGHLIT OF	For the month of	Ye	ear
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			Earned Leave			Medical Leave			Other Leave			Maternity Benefits					Gratuity Benefits		
Serial No. in Employee Register	Name of the employee	Industrial Worker / Home Worker	Leave at the beginning of the month	Leave earned during the period	leave availed during the month	Leave balance at the end of the month	Leave at beginning of the month	Leave availed during the month	Leave balance at end of the month	Leave at beginning of the month	Leave availed during the month	Leave balance at end of the month	Date of giving notice of pregnancy / delivery	Amount of Maternity benefit paid in advance, of expected delivery and Date of payment	Subsequent payment of maternity benefit and date of payment	Amount paid as Medical Bonus and Date of payment	Leave with Wages as per Section 9 or 10 under MB Act, 1961	Whether nomination received from the employee	Amount paid as Gratuity in case of exit of the employee
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)